



## Ontario Climbing Federation Annual General Meeting Minutes

Date: November 16 2021

Virtually, via zoom

### 1. Welcome & Attendance

- Meeting was called to order at 7:30pm
- Davis Barton welcomed everyone and introduced herself as chair of the meeting
- Formalities were reviewed:
  - 21 days notice of the meeting was provided
  - The meeting has quorum (at least 20 members present or represented by proxy, or Child Members represented by a parent)
  - AGM was moved to November on the advice of both the OCF accountant and lawyer in order for AGM to be within 6 months of our fiscal year end (May 31st)
- Agenda was reviewed (very similar to agenda circulated with meeting notice)
- The 2020/2021 OCF Board was introduced
  - Davis Barton = Chair
  - Elina Avramova = Vice Chair
  - Jamie Galloway = Registrar
  - Sharon Vukojevic = Treasurer
  - Shaun Hunter = Secretary
- The whole Board was present at the meeting except for Elina who had a work function and sent her regrets
- Past Board Members were welcomed to the meeting: Tim Vince (founding Director), Dustin Curtis, Lorraine Winger, Gillian Wyett and John Gross

### 2. Minutes from 2020 AGM

- Draft minutes were circulated with the AGM package
- The members were asked if there were any corrections, and there were none
- The 2020 OCF AGM minutes were approved as distributed

### 3. Board of Directors Report

- During the COVID shutdown, the OCF Board worked towards our application to be a provincially recognized sport organization
- The PSO application requirements were reviewed:

- Governance requirements are 95% complete - governance structure is in place with Not for Profit status, Board of Directors, Bylaws and AGM - missing is an endorsement letter from CEC, but CEC has agreed to provide one
- Operations requirements are complete - annual operating plan, budget, insurance, annual financial review
- The Board is making good progress on Policies - Directors Agreement are in place, all committees have Terms of Reference, and half of required policies are complete (9 policies to go)
- The Board is making good progress on Programming - Long Term Athlete Development plan, Coach Certification Pathway and Officials Certification Pathway are in place - Paraclimbing plan is missing
- The main item remaining is to develop a multi-year Strategic Plan
- During the COVID shutdown, webinars were held for members as alternative programming in lieu of competitions
  - A webinar series on girls and women in womxn in climbing (sponsored by a grant from CEC) was held in February and March 2021
  - Given the success of the first series, two more webinar series were hosted – one on physical training and one on mental training
  - All webinars are still available for viewing by OCF members
- The Board also focussed on building out our organizational capacity in order to offload work from the Board
  - Liz Maffett engaged as Head Coach (to develop a high performance program and deliver training camps)
  - Will Johnson engaged as IT Administrator (to manage our website, servers, registration system and compseason)
  - Two volunteer committees - Competition and Routesetting Committees - are now fully staffed
- Liz Maffett developed a 4-year plan to build a provincial high performance program that will feed into the CEC's national programming
  - The big challenge is how to pay for the plan, as the budget is quite limited, particularly post covid
  - However bouldering camps are planned for the new year
  - Once we become recognized, it should be possible to find additional support for these programs
- The Board has had lengthy discussions about increasing diversity in OCF competitions
  - A Diversity Equity and Inclusion fund was seeded using donations from our webinar series
  - 50% of 2021/2022 supporter memberships has been allocated to this fund
  - Scholarships will be issued to help remove financial barriers for athletes and to help make the OCF more inclusive
- Finally, the Board spent a lot of the year evaluating risk, developing covid protocols and managing the post-COVID Return to Competition
- An overview of the Return to Competition plan was provided

- CEC has split the national seasons into distinct Youth and Senior seasons
- This has forced us to split our Youth and Senior season - the alternative, if we continued with one season providing rankings for both CEC streams, would be for one group to qualify 8 months out from their National events
- A Qualifying event for Senior Boulder Nationals was held at Boulderz the other weekend
- Senior Difficulty Provincials will be in January (probably combined with the 1st Youth local) to qualify athletes for Senior Lead Nationals
- The OCF is looking into hosting a fun, provincial senior boulder series in the new year for adults and senior athletes
- A full Youth season is still planned for both bouldering and difficulty, culminating in Provincials in March
  - Formats for bouldering will be adjusted to manage capacity: a scramble qualifier round, followed by an ISO finals
  - This will avoid large ISOs and also provide an offering for recreational athletes to compete at the same competition as competitive athletes
- The first speed local is this weekend, and provincials will be in January in advance of Nationals in February
- December comps will be announced asap (we're hoping to give everyone 3 weeks notice), and the full schedule will be announced by mid December.
- A big thank you was given to all OCF volunteers, including the Board of Directors, the Competition Committee (Tim Vince, Sarah Thorne, Brendan Schaefer, Natalie Taylor, Dustin Curtis, Liz Maffett), Routesetting Committee (Dustin Curtis, Liz Maffett, Shaun Hunter), COVID Liaison (Natalie Taylor), and all of the volunteers at the first comp of the season at Boulderz

#### **4. Treasurer's Report - 2019-2020 and 2020-2021 Financial Statements**

- Sharon Vukojevic provided an overview of the financial statements from fiscal year 2020 and fiscal year 2021
- Two years of statements were presented due to the shift in AGM date from May to November
- Copies of the financial statements were circulated in advance of the meeting
- Both sets of statements were prepared by the accounting firm MNP
- The statements from the fiscal year ended May 31, 2020 (our pre-COVID season) were reviewed first
  - This year had total revenues of \$180,000
  - This was the OCF's biggest year yet even though we missed hosting a second difficulty local for the older categories as well as difficulty provincials
  - Revenue was mainly from competition fees, training camps and memberships
  - Total expenses for the year were \$172,000, the biggest of which was competition expenses, which were mainly gym hosting fees
  - Total profit for the year ended May 31 2022 was \$8,462

- When you add this to the net assets of \$44,000 at the beginning of that fiscal year, the OCF ended the year with net assets of \$52,717
- The statements from the fiscal year ended May 31, 2021 (our COVID shutdown year) were reviewed next
  - Total revenue was \$2,600, mainly the CEC webinar grant along with a small amount from memberships
  - Donations came from our webinar series, and these funds will be allocated this year as part of our DEI initiative
  - Total expenses for the year were \$29,000
  - Total loss for the year ended May 31, 2021 was \$29,077
  - When you add this to the net assets of \$52,719 at the beginning of that fiscal year, the OCF ended the year with net assets of \$28,015

## 5. Nominations Committee Report

- The OCF currently has a Board of 5 people
  - Shaun, Elina and Sharon have expiring terms
  - Jamie has resigned due to moving out of province
  - Davis is the only one with a continuing term
- Call for applications went out October 26th with a deadline for submissions of November 10th
- 2 applications were received for 6 open positions:
  - Shaun Hunter
  - Timothy Richards
- New terms will be 2 year terms starting November 16, 2021
- Both candidates are OCF members in good standing and meet our eligibility criteria
- The Nominations Committee recommends both candidates
- Given that this is an uncontested election, both candidates were declared elected by acclamation
- There was a discussion about the risk to the organization of having only 2 applications for the Board (and only one application at the last AGM)
- It was emphasized that this situation is far from ideal and should be a wake up call
  - Declining volunteerism is a real threat to the OCF
  - The OCF needs volunteers to step forward and take up leadership positions with the OCF
  - ALL members need to step up and contribute what they can to make this organization a success
- A tentative solution was discussed
  - Four past Directors are willing to step up and serve as Directors in an interim capacity - they are all past Chairs, and they understand the inner workings of the OCF, our challenges as well as our opportunities

- At the first meeting of the new Board, a resolution will be presented to appoint these four past Chairs as Directors for an interim period, allowing the OCF to hit the ground running and pull off this season

#### **6. Other Business & Questions**

- The floor was opened to questions and further discussion
- It was confirmed that there will be competitions for the younger categories this year
- More detail was provided on the active committees, their members, their mandates and their activities

#### **7. Adjourn**

- Davis thanked everyone for attending
- Meeting adjourned at 8:42pm

**Minutes submitted by Davis Barton**

**Members present at the meeting (in person or by proxy)**

Brandon Barraclough  
Brenton Semeniuk (Child Member represented by parent)  
Caleb Semeniuk (Child Member represented by parent)  
Charlotte Richards (Child Member represented by parent)  
Daniella Vukojevic (Child Member represented by parent)  
Davis Barton  
Doug Barton  
Dustin Curtis  
Evangelina Briggs (Child Member represented by parent)  
Francesca Parmegiani-Kilbourn (Child Member represented by parent)  
Gillian Wyett  
Graciela Briggs (Child Member represented by parent)  
Jamie Galloway  
John Gross  
Joseph Gray (Child Member represented by parent)  
Josiah Briggs (Child Member represented by parent)  
Kaitlyn Davies (Child Member represented by parent)  
Lorraine Winger  
Maggie Schmidt-Stutzman (Child Member represented by parent)  
Mateja Vukojevic (Child Member represented by parent)  
Max Schmidt-Stutzman (Child Member represented by parent)  
Michael Anderson  
Michael Davies  
Natalie Barton (Child Member represented by parent)  
Nick Vukojevic (represented by proxy - Sharon Vukojevic)  
Oliver Richards (Child Member represented by parent)  
Olivia Ramer-Clark (Child Member represented by parent)  
Russell Kilbourn  
Sadie Schmidt-Stutzman (Child Member represented by parent)  
Sarah Thorne (represented by proxy - Tim Richards)  
Scott Gray  
Sharon Vukojevic  
Shaun Hunter  
Stephen Schmidt-Stutzman  
Steven Ramer-Clark (Child Member represented by parent)  
Tim Richards  
Tim Vince  
Tyler Norton  
Vanessa Ramer-Clark (Child Member represented by parent)